



MINUTES OF THE PROTOCOL COMMITTEE MEETING

HELD ON THURSDAY, 1 SEPTEMBER 2016

- 1 Minutes of Protocol Meeting held on the 23rd June 2016
Order: Agreed
- 2 Receptions notified by the Lord Mayor
Oder: Agreed & recommend to Council
- 3 Conferences:
 - a Conferences attended by Councillors
Oder: Agreed & Recommend to Council
 - b Conference Reports Received from Councillors
Oder: Noted
- 4 Motion in the name of Councillor Paul McAuliffe:
“That the flag of the EU join the City Flag and the National Flag in the Rotunda of City Hall. “
Order: As Councillor McAuliffe was not in attendance when his motion was reached it was deemed to have fallen.
- 5 Archiving of Historical Webcasts
Order: Report noted. It was agreed to continue the current practice of providing a DVD copy of an archived meeting on request.
- 6 Policy on the Naming of New Schemes and Developments:

John Downey of the Planning Department provided the Committee with the background to the policy and explained the role of the Area Committees in this process. The Members suggested the policy be revised to provide for earlier consultation with the elected representatives and for the final decision to be brought to the Area Committee for agreement.
Order: Report noted. The Planning Department to revert back to the Protocol Committee following consideration of the Members views.
- 7 Corporate Policy Group Attendance Report in accordance with requirements of Standing Order 64
Order: Report circulated. All Members of the CPG were in compliance with standing orders.
- 8 Motion 411 forwarded from the July South Central Area Committee Meeting
Order: Noted

- 9 Request from the OPW for the loan of the Daniel O'Connell Painting in the Mansion House
Order: Report Noted. The Committee agreed to the request provided the OPW put in place all measures requested by Dublin City Council to ensure the security of the painting.
- 10 Na Fianna Éireann Banner
Order: Report noted. The Members expressed their gratitude and asked that their appreciation be conveyed to Deputy Jim O'Callaghan and the British Authorities for their role in securing the return of the banner.
- 11 Managers Report
- The Department of Sport and Tourism had requested clarification on the motion passed by the Protocol Committee at its meeting of 23rd June 2016 in relation to the appointment of a member to the Board of Tourism Ireland. As Fáilte Ireland is the agency that deals with domestic tourism the Department asked if the Committee wished to change its request for a nomination to that agency instead of Tourism Ireland.
Order: The Members agreed to ask for a nomination to the board of Fáilte Ireland.
 - The Manager reported that Standing Orders Working group would consider the issue of the release of Council Reports to the media in advance of meetings with a view to agreeing a consensus for all committees.
Order: Noted
 - The Manager confirmed the changes to the Senior Management Team will take place on 19th September. Brendan Kenny is taking over in Housing, Dick Brady is moving to Environment & Transportation and Declan Wallace is taking over in Culture, Recreation and Economic Services.
Order: Noted
 - The Centenary of the 1st Dáil will be taking place in January 2019. As part of the commemorations the Mansion House is considering alterations to the Round Room to reinstate many of the original features. A feasibility study is being commissioned and the Manager will report back to the Committee in due course.
Order: Noted
 - The Manager reported that the Lord Mayor was introducing a traffic light and countdown system in the Chamber to ensure Members adhered to the speaking time limits. This is not a change to standing orders but a matter of enforcing the current standing orders. He is also introducing a new form for amending motions which will be circulated to all Members. All amendments must be submitted to the Lord Mayor and Councillors on the official form.
Order: Noted
 - The Manager reminded Members that although any Councillor can attend a SPC meeting and speak on an issue, only SPC members are permitted to vote on matters raised. Also if a Councillor has an issue with the administrative staff they should raise it in private with the Manager rather discuss it in a public forum.
Order: Noted

- The Manager asked Members to clarify their position in relation to allowing non-members to enter the tea and coffee area in City Hall prior to meetings.
Order: The Committee agreed that former Members may be invited into the inner room by a sitting Councillor. A Councillor may also invite a member of the public into the ante room and provide them with tea or coffee. However the Councillor is responsible for looking after them.
- The Manager reported that the new Modern.gov meetings management system would initially be used by the Protocol Committee and for the Monthly Council Meeting. It is envisaged that all Area, JPC and Strategic Policy Committees will be using the system from the beginning of 2017.
Order: Noted
- The Manager Reported that she was investigating the introduction of a new Public Reps System which would allow Councillors to log and track service requests. Similar systems have been introduced in Fingal and South Dublin County Council's. However, the scale of Dublin City Council's operations may prove problematic.
Order: The Manager will report back to the Committee by the end of the year with a feasibility and costings study.

12 AOB

- Cllr. O'Muire expressed his disappointment over the summer deadlines for the Development Plan which created significant difficulties for Councillors.
Order: The Members requested that the Manager write to the Planning SPC to ask them to consider the issue with a view to making a submission to the Department of Housing, Planning, Community and Local Government on the matter.

13 Proposed date for next Protocol Meeting: Thursday, 29th September, 2016, 8am, Richard O'Carroll Room, City Hall.

Order: Agreed

Councillor Dermot Lacey
Chairperson
Thursday, 1 September 2016

Attendance:

Members:

Paddy Bourke
Deirdre Heney
Naoise O'Muire

Members:

Aine Clancy
Teresa Keegan
Ciaran O'Moore

Members:

Patrick Costello
Ray McHugh
Sonya Stapleton

Officers

Oliver Douglas
John Downey

Michael Gallagher

Deirdre Ni Raghallaigh

Apologies:

Brendan Carr

Ray McAdam